



West Orange Early Childhood Learning Center

West Orange Public Schools
242 Main Street
West Orange, New Jersey 07052
(973) 567.3435 ext.36510

Dear Families,

Welcome and congratulations on your child's beginning years of early learning!

The beginning of the school year can be both exciting and overwhelming. Don't worry! We are in this together! A partnership that incorporates you and us (school staff) striving together to help your child be their best selves while they are away from home, entering this exciting learning world.

Exploring the world around them is encouraged and we will do our best to promote safety and wellness during their time with us. You can help by completing some essential school forms as required and annually as needed. School forms can be found on the West Orange Board of Education website and located under the parent tabs, if you have not received them already. Such forms may include:

1. Physical examination form (annually)
2. Health concerns ie: (Asthma, Allergies (food/environmental), Seizures).
3. Health Action Plans completed by your physician
4. Ordered/Required medications whether over the counter or not; All medications require a prescription label on them-prescribed by your doctor (even the over the counter medications).
5. Medication dispensing permission form to indicate the approval of the ordered medication can indeed be given by the school nurse during school hours.
6. Special diets/restrictions: Please indicate and also visit the Parents tab on the West Orange BOE's website>Parents tab>Health/Food Services (Maschio's Food Services) >indicate food allergies or specific food restrictions, so that a "Safe Menu" can be provided.
7. Recommended and up to date immunization records, following the New Jersey Department of Health and the Center for Disease Control and Prevention's recommendation. This will include the mandatory influenza vaccine (September- December)

In addition, please keep your child(ren) home if they are not feeling well and cannot participate in the school day(s) activities. A secondary family member/friend should be included in the emergency plan for pickups if this is required during the school hours.

I extend my congratulations to you once again, and welcome any questions/concerns,

West Orange Early Childhood Learning Center School Nurse,

Nurse C. Oliver MSN-ED, BSN

973 567-3435 ext 36520